

Manteno Community Unit School District No. 5
Board of Education Retreat
Saturday, February 5, 2011 – 8:00 a.m.
Manteno High School Library

- Open Meeting The meeting was opened by President Mark Stauffenberg at 8:00 a.m.
- Roll Call Dodge, Hofmeister, Mallaney, Nelson, Preston, Toepper and Stauffenberg – seven (7).
Absent – none (0).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Financial Projections Analysis & Discussion Scott Smith, PMA representative reviewed a presentation regarding the financial planning program for our District.
- Revenue by Source Detail – FY 2011
- Property taxes - 50.9%
 - General State Aid - 19.3%
 - Other State Revenue – 18.3%
 - Other Local Revenue – 7.2%
 - Federal Revenue – 4.3%
- EAV History and Assumptions (Total EAV % Change)
- 2010 – Down 4.58%, 2011 – Down 3.64%, 2012 – Increase .56%, 2013 – 1.55% and then 2014 thru 2016 increasing about 4.5% each year.
- New Growth (In Millions)
- 2009 - \$2.54, 2010 – \$1.5, 2011 - \$1.0, 2012 thru 2016 – estimated at \$1.5 per year
- Consumer Price Index (CPI) – Levy Years
- 2009 - .10%, 2010- 2.70%, 2011- 1.50%, 2012 - 1.90% and 2013-2016 – estimated at 2.50%
- General State Aid
- Foundation level currently \$6,119
 - Foundation levels unsure for the future years \$60 - \$297
 - No increase assumed for FY 2012 and FY 2013
 - \$150 increase each year for FY 2014 – FY 2016
- Other State Revenue
- No increase in Ed fund Categorical funding
 - Transportation funding maintained at current levels with slight growth based on expenditure increases.
- General State Aid Foundation Level
- 2009 - \$5,959, 2010 – 2013 - \$6,119 2014 thru 2016 increasing

General State Aide Revenue (in Thousands)

- 2009 - \$4,911, 2010 - \$4,754, 2011 - \$3,915, 2012 - \$3,931 and 2016 to \$5,303

FY 2011 Expenditures by object were reviewed

- 51.2% - Salaries, 13.7% –Benefits (assuming there are no outsourced services)
- 12.1% – Other objects, 10.4% - purchased services, 7.4% - Supplies and Materials, 2.8% - Provision for Contingencies and 2.4% for Capital Outlay

These expenditures include:

- Salaries .5% to 2.5% increases each year
- Health Insurance 15% increase each year
- Dental Insurance 10% increase each year
- Purchased Services, Supplies, Capital Outlay 2.5% increase each year (one time exceptions accounted for accordingly)

Enrollment History and Projections

- Enrollment History 2,054 in 2006 to 2,260 2011 and then flat growth thru 2016
- Certified Staffing should remain the same (using enrollment projections)

Aggregate Projections – FY surplus/Deficit

- FY 2011 \$2,025,921 deficit.
- FY 2012 \$1,570,637 deficit
- FY 2013 \$1,805,397 deficit (Assuming all assumptions come into fruition)

Year end fund balances – Aggregate projections

- FY 2011 \$13.50 (million)
- FY 2012 \$11.90 (million)
- FY 2013 \$10.10 (million)
- FY 2016 \$5.40 (million)

The aggregate projections per individual fund balances were displayed

ISBE Financial Profile Score History and Projection

- 2006-2010 our District has been in “Financial Recognition” status
- 2011 – 2015 it is estimated our District will be in “Review” status
- 2016 it is estimated our District will be in “Early Warning” status

Aggregate Projections – Scenarios with a \$200 foundation level increase for FY 2012 were shown. This would make a difference of over \$2 million by 2016.

Scenarios were shown about the projections of funds used for the Primary School.

- Emergency scenario for PS \$7 million paid from fund balance
- Emergency scenario for PS financed with 10 year debt certificate
- Emergency Scenario for Primary School financed with 20 year debt certificates
- Emergency Scenario for Primary School 5 years interest payments only

These scenarios reflect financing \$4 million. Projections are conservative and realistic.

Todd Krzyskowski, Managing Director of Mesirow Financial Public Finance gave a PowerPoint presentation as well.

The District has various financing alternatives to consider in the current economic environment.

- Immediate Objective – Primary School
- Near Term Considerations
 - Restructuring for Tax Rate Objectives
 - Refunding for savings

Operating and capital expenditures have distinct characteristics and capital expenditures can be financed over a period of time. Operating expenditures are short term (usually paid within one year). Capital expenditures paid for typically long term obligations. Capital expenditures should be matched with long term capital assets such as a building. Payment can be pushed into the future to match the average life of the asset financed while freeing up current cash flow for operations with either refunding or new money financing.

Manteno CUSD No. 5 can fund the estimated \$9 million in Primary School improvements needs for a variety of financing alternatives.

- 3.8 million in 2006 referendum capacity remains and must be used by March 21, 2011.
- Limited Tax GO Bonds
 - The District's debt service extension base will grow over time via the CPI inflator.
 - Additional capacity will open up as currently outstanding limited tax bonds mature.
- Debt certificates can fund remaining needs with operating-backed bonds.
- Fund balance contribution
 - Directly reduces the District's Site and Construction Fund liquidity

Manteno has several funding alternatives to accomplish future capital needs.

Debt certificates must be repaid from District liquidity, directly impairing operating fund balances, or through future limited bond financing capacity.

- The District has \$3.1 million of capacity to finance projects with a separate levy through limited tax bonds- Any amount above such limit would require backing from the operating budget via debt certificates or alternate revenue bonds.

\$4.0 million debt certificate annual impact on the District's Liquidity

- 10 –Year Debt Service – repay amount would be \$4,895,786 at a borrowing rate of 3.236%
- 10-Year Debt Service interest only first five years – repay amount would be \$5,352,184 with a borrowing rate of 3.670%
- 20 –Year Debt Service interest only first 5 years – repay amount would be \$6,408,008 with a borrowing rate of 4.594%.

Today’s yield curves are lower and more sloped than historical average curves, suggesting that it is an opportune time to borrow sort and refinance at a later point in time.

Assuming the District issues \$4 million in limited tax bonds in 2011, its limited tax bonding capacity will renew and can be directed to pay off all or a portion of the potential \$2.5 to 4 million debt certificates in the future thus reducing operating pressure at that time.

The District’s upward sloping debt profile will create some annual tax rate pressure IF EAV growth continues to moderate. The District may consider restructuring some of its debt as it becomes callable to level off its tax rate as EAV growth has moderated.

The District can finance its primary School improvements with stable annual taxes using a disciplined approach.

Supt. Russert reported the Primary School is a deteriorating building, trying to bring all ideas to the table to strategically think about what to do and when with the building.

Summary page

- The District can use is \$3 million limited tax GO bonds capacity
- \$2 million from Site and Construction Fund
- \$4 million from Debt Certificates that are repaid from Operating funds
- Consider remaining 2006 referendum capacity to enhance finance plan

If we build a building, we still have to ask permission to build from the public.

Other projects that need to be completed within the District include:

High School gym

Primary School gym

Pavement work

Tracks

Parking lots

Payoff HVAC units

Manteno School District No. 5 should monitor market conditions for refunding possibilities; at this time the Series 2002B bonds provide a modest savings opportunity.

Investing in State of Illinois GO bonds would reduce all negative arbitrage and increase net PV savings to \$168,139

Security systems costs can be included.
Current rates are very admirable.

The Board of Education's drop dead date to approve the use of the remaining prior referendum capacity is the first week of March.

Administrative Reports **Primary School Principal, Joe Palicki gave the Primary School administrative report.**

- Historical Class Counts
 - Kindergarten 145 students (currently) 20.7 avg. class size
 - 1st grade 156 students (currently) 22.3 avg. class size
- Current Staff
 - 14 general education teachers
 - 1 self contained kindergarten special education teacher
 - 1 paraprofessional for this classroom
 - 1 self-contained 1st grade special ed. Teacher
 - 1 paraprofessional for this classroom
 - 3 one-on one assistants (IEP)
 - 1 Title One teacher
 - 1 PE Teacher
- Shared/Part-Time Staff
 - 1 Music teacher - .5 FTE
 - 1 Art teacher - .4 FTE
 - 1 School Psychologist - .6 FTE
 - 1 School Psychologist Intern - .3 FTE
 - 1 School Social worker - .9 FTE
 - 1 Occupational Therapist - .3 FTE
 - 1 RTI Assistant - .3 FTE
 - 1 Nurse Assistant - .5 FTE
 - 3 Food service staff members (serve lunch only)

Elementary School Principal, Roger Schnitzler, gave the Elementary School administrative report.

- Historical Class Counts
 - Pre K 131 students (currently) 14.5 avg. class size
 - 2nd grade 169 students (currently) 20.8 avg. class size
 - 3rd grade 150 students (currently) 21.4 avg. class size
 - 4th grade 165 students (currently) 23.2 avg. class size
- Current Staff
 - 22 Classroom teachers
 - 7 Special Education teachers
 - 4 EC teachers (Spec. Ed)
 - 2 PE teachers
 - 1 Music teacher

- 1 Title One teacher
- 1 Social Worker
- 1 Speech teacher

Non District Staff (Kankakee #111) 1 Headstart teacher and 1 assistant

- Non-Certified Staff
 - 2 Secretaries
 - 3 Custodians
 - 2 Cooks
 - 4 EC Assistants
 - 8.5 Assistants – Special Ed.
 - 1 Speech Asst.
- Current Staff – Pat Time & Shared
 - 3/5 Art teacher (shared)
 - ½ Differentiated Specialist (shared)
 - ½ School Psychologist (shared)
- Non Certified Staff
 - ½ Nurse (shared)
 - ½ Janitor
 - 2 cooks
 - 1/3 RTI Paraprofessional (shared)
- All classrooms and offices in the building are currently occupied, not to their full potential but used daily, everyday.

Middle School Principal Dave Conrad gave the Middle School administrative report.

- Class sizes
 - 5th grade – 167 students (currently) 23.9 avg. class size.
 - 6th grade – Language Arts 22.4 avg. class size.
 - Math 22.0 avg. class size.
 - Science 22.57 avg. class size.
 - Social Studies 22.57 avg. class size.
 - 7th grade - Language Arts 22.3 avg. class size.
 - Math 22.4 avg. class size.
 - Science 22.7 avg. class size.
 - Social Studies 22.4 avg. class size
 - 8th grade - Language Arts 23.9 avg. class size.
 - Math 23.8 avg. class size.
 - Science 24.4 avg. class size.
 - Social Studies 24.0 avg. class size
- 2011-2012 Recommended Core Subject Staffing

○ Grade 5	7 sections	Avg. Class Size	23.9
○ Grade 6	7 sections	Avg. Class Size	23.9
○ Grade 7	7 sections	Avg. Class Size	23.9
○ Grade 8	8 sections	Avg. Class Size	23.1

A new Summer Learning Camp (Middle School and Elementary School students) being created. The goal of the Summer Learning Camp is to close the achievement gap for students performing below their grade level peers. By providing additional instructional time in language arts and mathematics, students will improve their performance on the Aimsweb benchmarks.

Summer Learning Camp is designed for students currently enrolled in grades 2-8 who meet one of the following criteria:

- Students in grades 2-8 currently identified for RTI groups who are achieving below grade level in language arts and/or math.
- Students in grades 2-8 whose Individual Education Plan includes this summer program due to academic regression.
- Students in grades 6-8 who need to earn credit for classes that were difficult for them during the school year or “credit recovery”.

Full enrollment costs would be \$130 for in District fees and \$175 for Out of District fees. The biggest cost is the employee wages. The building is in operation for summer school, already. The deadline to register should be in March. Teachers are available to teach the program for four weeks. Teachers will have to be trained (corrective and Language programs)

Approve
Summer
Learning
Camp

Moved by Nelson, seconded by Hofmeister to get the operations underway for the Summer Learning Camp, and get back with the Superintendent the numbers of those interested and present at the February board meeting additional plans. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. After other discussion, it was agreed that instead of the February meeting, to present at the March board meeting.

Update on TI-84 Plus or TI-84 Silver graphing calculators to the 8th grade required supply list. Update on TI-30Xa scientific calculator to 6th and 7th grade required supply list.

DailyFitLog.com – Pilot project currently spearheaded by the Middle School PE department (no cost to the District), in which students can log their daily fitness, calories, exercising, etc.

Approve
DailyFitLog
Agreement

Moved by Mallaney, seconded by Dodge to approve the contract for the pilot program DailyFitLog.com and the tech support agreement. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

All building classrooms are utilized and the mobiles are unused except for afternoon differentiation lessons.

Other considerations – Related arts are fully staffed in 2x6 rotation, class sizes are 28-32 per class and there is an increased focus on grammar in LAE.

The Regional Office of Education will no longer provide promotion certificates for 8th graders.

Options:

Print our own on nice paper, no cover

Recommended: Similar certificate to Regional Office of Educations in a plain paper cover, certificate has school name and logo printed on it

Same as the High School (most expensive option).

It was agreed by the Board to go to a smaller size ½ sheet certificates with a foil color and mass produce for a better quantity price and also to keep the promotion gowns in place.

High School Principal Paul Russert gave the High School administrative report.

- Class sizes for 2011-2012
 - 9th Grade 177
 - 10th Grade 172
 - 11th Grade 156
 - 12th Grade 175
- Housing and space issues
 - 6 classrooms are not being used and three mobile classrooms available.
- Course Catalog Changes
 - Intro to Ag to change to be Agriscience, which better aligns to the state course master and will include small animal science. – No additional staff required. Other course titles may be changing as a result of all schools must align their courses to a state course master. The extent to which changes may be needed is not known at this time.
- Additional Staffing – No new regular education staff is being recommended.
- Summer School – 2011
 - Driver Education - \$220.00
 - English ½ credit for English 9, 10, 11 or 12
 - Math if registration is sufficient to warrant the offering
 - There will be a fee for summer school (\$130 in district and \$175 out of district if space is available).
- Possible changes for RTI – daily schedule reviewed for suggestions.
- Parking Fees
 - Currently \$75/year no matter when requested
 - Recommend \$75/year or \$40/second semester only.

Approve Moved by Dodge, seconded by Mallaney to allow the purchase of a second semester
New Parking only (High School) parking fee for \$40.00. Voice vote: All ayes – seven (7).
Fees Nays – none (0). Motion carried.

Discussion continued regarding the elimination of the top ten awards for 2012 and to look deeper into transcripts aligning with course standards. This issue will be brought back to the table in the future.

Special Education Director Andy Furbee gave the Manteno Special Education administrative report.

- Current Staff
 - 1. FTE Special Education Director
 - .4 FTE IOA LEA
 - 1.5 FTE Secretary
 - 3.0 FTE Speech Pathologists and 1.5 FTE Assistant
 - 2.0 FTE Social Workers
 - 2.6 FTE Psychologists
 - 1.0 FTE Occupational Therapist COTA
 - .2 FTE Occupational Therapist OTR
 - 2.0 FTE School Psych. Intern
 - 1.0 FTE Transition Specialist.
- Case Loads
 - Kindergarten
 - Riegle 7
 - 1st Grade
 - Taylor 8
 - Jump Start/Blended
 - Jackson 6
 - Jensen 6
 - Porter 5
 - Wyatt 3
 - Self contained
 - 2nd/3rd – Rieder 9
 - 4th – Dersch 7
 - Resource
 - 2nd – Brinkman 5
 - 3rd - Newsom 5
 - 4th – Guerin 11
 - Map & Pride
 - 2nd – 4th – Settles 5
 - 2nd – 4th – Cameron 7
 - Middle School
 - 5th - Mikuce 12
 - 6th – Quinn 12
 - 7th – Merigold 10
 - 7th – Short 7
 - 8th – Hiemenz 7

Manteno CUSD No. 5 Board of Education – February 5, 2011

- 8th – Grove 6
 - Self Contained
 - 5th & 6th – Johnson 10
 - 7th & 8th – Shear 9
 - Map & Pride
 - 5th – 8th – Klasey 9
 - 5th – 8th – Lambert 7
 - High School Case Loads
 - 9th – 12th – Raloff 7
 - 9th – 12th – Crandall 10
 - 9th – 12th – Farrell 9
 - 9th – 12th – Mogensen 5
 - 9th – 12th – O’Reilly 6
 - 9th – 12th – Wilson 6
 - Self Contained
 - 9th – 12th – Hall 9
 - 9th – 12th – Koehn 9
 - Map/Pride
 - 9th – 12th – Martins 8
 - 9th – 12th – Blanchette 7
 - Support Services
 - Speech – Brown 19
 - Speech (Map/Pride) Fogel 32
 - Speech – PK-IOA 20
 - Speech/Language Asst.
 - Carlile 27
 - Koronkowski 14
 - OTR 12
 - Psychologist Darling 5
 - Psychologist Geary 9
 - Psychologist Reed 28
 - Social Worker – Layne 32
 - Social Worker – Hawley 8
 - Social Worker – Boehrsen 30
 - Transition Specialist All IEP students 14.5 year. old and older
 - IOA LEA – Darling 85-95
 -

Mr. Furbee requested that an additional part time COTA would reduce OTR time. The Board unanimously agreed to proceed with the additional COTA.

- Indicator 5 – Percent of children with IEPs aged 6 through 21.
 - ISBE Focus Monitoring: EE ode 01 (80% or more in Gen Ed.)
 - 2010-2011 Target: 49.9%
 - 2011-2012 Target: 51%
 - 2012-2013 Target: 52%
 - Manteno CUSD No. 5 EE Code 01 % by building as of 2/4/11
 - Primary (15) 53%

- Elementary (54) 55%
- Middle School (89) 38%
- High School (77) 32%
- Indicator 6 – Percent of preschool children with IEPs who received special education and related services in settings with typically developing peers (e.g., early childhood settings, home, and part-time early childhood special education settings).
 - Average percentage of time in General Education
 - 2010-2011 65%
 - 2009-2010 75%
 - 2008-2009 72.2%
 - 2007-2008 72.2%
 - 2006-2007 65.8%
 - 2005-2006 62.9%
 - 2004-2005 64%
- Extended School year needs
 - EC 1 teacher, 1 instructional asst., 2 one on one assts.
 - K-3 1 teacher, 4 assistants
 - 5-8 1 teacher, 1 instructional asst., 2 one on one assistants
 - 9-12 1 teacher, 2 instructional asst., one on one assistants
 - Elementary Map program – 1 teacher, 1 assistant
 - All Programs – 1 Speech Path, OT, Social Work, Hearing Itinerant, PT

Joshua Ruland, Director of Curriculum and Assessment presented the RtI administrative report.

- RTI
 - Raises student achievement
 - Narrow the achievement Gap
 - Saves money on Special Education costs
 - Mandated by law
- 2010-2011
 - RtI Coordinator moved from the Elementary School to the High School
 - Maintained the RtI system already in place at the PS and ES
 - Switch from DIBELS data system (K-5) to Aimsweb (K-8)
 - Expanded/refined the RtI system at the MS with implementation of Aimsweb benchmarking and data days. As well as focus on Tier 3 intense interventions for students who are not making progress.
 - Build structure for RtI implementation at the High School.
- Middle School
 - Aimsweb benchmarking conducted 6th – 8th grades
 - Data days held with all 6th – 8th grade teachers (this fall)
 - Data dates held with 6th – 8th grade LA teachers every four weeks
 - LA and Title I teachers conduct daily interventions with struggling students (6th – 8th)
- Middle School Tier 3 interventions

- Prior to qualifying students for special education, we need to ensure they have received intense interventions (Tier 3). We also want to ensure students who are in special education receive intense interventions (Tier 3).
- 9 teachers trained in Language! (Tier 3 intense L.A. intervention)
- In 2010-2011 over 40 students (special education and general education) started receiving Language!
- MHS and RtI
 - Working to build time for RtI into current schedule
 - Exploring curriculum to be utilized during RtI time
 - Working with administration to identify how to utilize staff as RtI implementers (as well as any contractual concerns).
 - Piloted Discovery Assessment with all freshman (to identify those needing interventions)
 - Conducted Survey Level Assessments (similar to Aimsweb) with all special education students (in order to better meet new special education re-evaluation requirements).
 - Piloted math intervention in Pre-Algebra course (results are positive, but the class may need to be double blocked in order to cover all the material in one school year).
- RTI in 11-12
 - Maintain strong RtI program K-8
 - Ensure integrity of Tier 2 and Tier 3 Interventions K-8
 - Continue building structure for RtI
 - Continue collaboration with Director of Curriculum, Instruction and Assessment.

Tom Steele, Technology Director presented the Administrative Technology report.

- 2010-2011 Accomplishments
 - Implemented technology refresh project funded largely by ARRA – replaced approx 450 computers
 - Installed district-wide CCTV system
 - Installed Windows 7 district-wide
 - Installed new District Office server and added redundancy of critical services
 - Upgraded network connectivity between HS and MS and upgraded core processors
 - Upgraded content filters and implemented additional flexibility and tracking
 - Implemented on-line registration
 - In conjunction with District Office staff, automated many procedures resulting in substantial savings of supplies and time
 - Negotiated new service agreement for networking equipment and support
 - Installed wireless access throughout most of ES
 - Installed and trained staff on SMART Tables at PS and ES
 - Installed 3 Promethean boards at the PS
- Automation Savings using Skyward’s automated systems have shown a \$19,709 estimation of savings. Other potential savings could be found by utilizing electronic report cards starting in 2011-2012 and by “going to” electronic Board packets. The Board agreed to move forward with electronic report cards next school year. Mr. Steele will implement the sign up for the spring on line registration.

Approve iPad Purchases Moved by Preston, seconded by Dodge to purchase iPad for Board members use for board packets with wireless and 3G components, as well as for the Supt., Finance Director and recording secretary use. Ayes: Preston, Dodge, Hofmeister, Mallaney, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried. (The iPads will be the property of the Manteno CUSD No. 5 School District.)

- Personnel
 - Full time Technology Director
 - Full time Assistant Technology Director
 - ½ time Technology Administrative Assistant
 - Technology Interns (4) – no charge
 - Summer help (4 interns, 35 hours at 12 weeks) \$13,500
 - School Year help (4 interns, 15 days) \$ 3,600
 - Tech Prep period (approximately 495 hours - \$4,100 value)
- Technology Aging
 - 338 computers are five years or older
 - Additional 120 computers will be in replacement status the following year
 - Must plan to replace 450+ computers in 2012-13 if 1:1 initiative not implemented.
- Server facts
 - Servers represent perhaps the most mission-critical pieces of equipment in the organization
 - Useful lifespan of a server is ~5 years
 - Often reapportioned for non-mission critical duties after 5 years
 - Current trend
 - “Cloud computing”
 - Private – Create our own server farm internally
 - Public – Utilize public server farms on the Internet
 - Servers exist in a “virtual” environment rather than on dedicated physical appliances
 - Already running 12 servers “virtually”
- Stand alone vs. cloud
 - Stand alone servers to replace our aging servers will run \$6-12,000 each
 - Building private “cloud” will cost \$75-125,000 initially
 - All can be expected to last ~5 years
 - All existing servers can be migrated into the “cloud” reducing or eliminating the need for future stand-alone server purchases
 - As additional and more affordable Internet bandwidth becomes available, many virtual servers could be migrated to the “public cloud”
- Most immediate needs
 - 4 Skyward servers
 - 3 Cisco phone system servers
 - 2 operation/control servers
 - 1 exchange e-mail service
 - 2 general data storage servers
 - 12 servers - \$72,144,000 stand along
- Private Cloud

- Investment to install a private cloud would be about the same as replacing stand-along servers
- Eliminate need to replace at least five additional servers over the next 3 years saving \$30-60,000 over stand-along replacements
- Much better positioned for future implementation of 1:1 initiative
- Reduced electrical and cooling costs
- CCTV Phase III
 - Intended to provide coverage of athletic fields
 - Sufficient funds remain to provide additional coverage where needed
 - Total funds available - \$132K (\$66K district responsibility)
 - Must have everything completed by 8/31/11.

Additional Skyward Modules

- Skylert notification system
 - One time fee of \$1,550, annual fee of \$5,850
 - Provides notification services through Skyward, managed through Family Access
 - Provides automated phone calling, e-mail and SMS notification
 - Significantly reduces “notification overload”
 - Can be used for non-emergency situations (i.e. attendance calls, event announcements).
- Additional Skyward Modules
 - School Based Activity Accounting
 - One time cost \$3757, Annual cost \$910
 - Provides centralized activity fund accounting for schools
 - Replaces Quickbooks software from 1998
 - Insurance Tracking
 - One time cost \$4813, Annual cost \$1011
 - Allows employees to enroll for benefits, rolls into payroll automatically

Approve the Implementation Of Skylert Moved by Dodge, seconded by Mallaney to approve the implementation of the program of Skylert. Ayes: Dodge, Mallaney, Hofmeister, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve the Skyward School Based Activity Accounting & Insurance Tracking Modules Moved by Preston, seconded by Hofmeister to approve the Skyward school based activity accounting module and insurance tracking modules. Ayes: Preston, Hofmeister, Dodge, Mallaney, Nelson, Toepper and Stauffenberg – seven (7). nays – none (0). Motion carried.

- Major Tech Projects for 11-12
 - Expansion/Integration of Cloud Computing
 - Implement Phase III of the CCTV grant project
 - Implement Skyward modules
- Future Developments

- Implement cloud-based student applications such as Goggle Apps
- Work with HS staff to develop Tech Prep programs that are focused on mobile and cloud computing
- Implementation of 1:1 computing

- 2011-2012 Technology Goals
 - Implement projects as presented
 - Improve customer service
 - Investigate fee-lower cost alternatives to existing technology
 - Increase parent interaction through technology
 - Work with staff to enhance use of existing technology
 - Develop forum to determine technology skills needed by local business/industry and integrate into curriculum
 - Identify areas where technology can help reduce expenses
 - Secure additional funding for technology

Supt. Russert presented the Transportation update:

	2010- 2011	2011-2012
Leased buses	22	21
District owned buses	7	7
Bus routes		
○ Single Routes	11	11
○ Double Routes	3	3
○ Triple Routes	3	3
○ EC/PK Routes (2 drivers)	6	6
Employees		
○ Route drivers	23	22
○ Aides	3 ft/2 pt	3 ft/2 pt
○ Sub bus drivers	9	12
○ Sub bus aides	6	10
○ On site bus mechanic (approx. 4 hrs)	1	1
Transportation Coordinator	1	1

At this time, we are hoping to reduce our bus lease by one lease, due to the fact we are currently not running a “Joliet” route. There is a possibility that the additional bus, may have to be leased at the last minute, should enrollment numbers change in the special needs area.

- Summer Projects for 2011
 - Primary School:
 - Roof issues: re-coat using district staff or contract the work?
 - Life Safety Amendment work
 - Elementary School
 - Routine cleaning and maintenance
 - Patch south parking lot and concrete repair
 - 10-year life safety work
 - Middle School: Routine cleaning and maintenance
 - Second coat of oil and chip for lanes

- High School
 - Routine cleaning and maintenance
- Financial Goals
 - Monitor State Funding Monthly (construction grant funds)
 - Control Expenses
 - Seek grants to fund shortfalls in revenue
 - Reserve funds for Primary School repair/replacement.
- Facility Goals
 - Seek state construction grant funding
 - Maintain facilities
 - Keep moving towards EPA “all clear” for Middle School-Primary School drop-off lane
 - Continue to complete work on health and life safety amendments
 - Primary School end of life span
 - Renovate, Raze, Reconstruct, or Replace?

Barb Meeks, BLDD Architects, presented a Primary School Facility Assessment.

The first step in the effort to identify the current state or condition of the facility through a “Conditions Assessment” which included a site investigation of the Primary School to identify needed repairs, alterations, and/or building and infrastructure improvements.

The original building was built in 1925 with additions built to house the increase of student population. Over the past 85 years, these buildings have deteriorated. Looking at the facility condition, they had identified building and infrastructure improvements totaling \$4,739,295. Of the \$4,739,295, \$2,962,361 can potentially be funded using health and life safety funding sources.

When reviewing the purpose for improvements, \$1,585,450 of the identified line items were to reduce energy consumption. \$881,461 in maintenance items was identified that are typically addressed as part of a periodic building renewal. \$259,500 has been identified to make the facility more accessible as defined by the IAC and ADA. \$2,571,194 is identified as mechanical and electrical systems needing attention. The building envelope which includes the roof, walls, windows, and exterior doors is \$815,011 or 17% of items identified on the facility conditions assessment.

The educational adequacy assessment of the Primary School resulted in a grade of 50% or “borderline”, merely one percentage point higher than a “poor” rating. Used alone, this scale shows that this building is a good candidate for replacement or a major renovation. We assigned and estimate work items and found that in addition to the \$4,739,295 identified in the facility conditions assessment, it would take an additional \$5,663,500 to improve the educational adequacy score by 23.7% for a total score of 73.7%, a “satisfactory” rating. Without a major remodel, demolition, and new construction, this existing building cannot rate excellent.

Looking into future possibilities, comparisons using the existing Primary Center with a new 320 elementary school with a similar building program. It was found that first costs to address health and life safety and educational adequacy work items of the existing building

(\$10,402,795) was higher than the first costs of a new building (\$9,400,000). That is approximately one million dollar difference, when costs were escalated with interest, was close to \$3.25 million over a period of 30 years.

Over the next 30 years, the existing Primary Center is expected to cost \$26,436,182 (today's present worth). A new facility is estimated to cost \$19,467,765 (today's present worth) or a difference of approximately \$7 million less than renovating the existing facility.

Results of this study indicate the Manteno CSUD No. 5 would benefit more by building a new facility over renovating the aging Primary School. Not only will it cost less over time, but it will cost less to make a new facility educationally adequate and responsive to current instructional needs.

Further discussion ensued regarding possibilities of remodeling, new buildings, and additions, but after a polling of the board, it was found there wasn't any interest in remodeling the Primary School. The consensus of the Board was to replace the Primary School.

The Board assigned the Superintendent to report back to the Board the following:

1. Rough schematics, costs with a building similar to the Elementary School with different modules.
2. Additions of modules/hallways on the Middle School and/or Elementary School
3. Different site selection availabilities
4. Interface total costs
5. Future expansions
6. Deadlines for public question to go on the April election ballot
7. Cost of running a special election
8. Work with administration as to their input on this project (traffic/space concerns)
9. Plans for a Primary School Open House to inform public
10. Start communications with the community regarding the replacement of the building
11. Possible auditorium as part of the construction?
12. State Construction Grant status
13. Financing options

Supt Russert asked if the Board had any further direction for the administration as to goal setting and/or strategic planning...the Board agreed that the "plate" is full right now, and gave no additional goals or plans for discussion.

There was not a need for an Executive Session.

Adjourn Moved by Nelson, seconded by Hofmeister to adjourn the meeting. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. Open session ended at 11:59 p.m.

Mark Stauffenberg, President

Patrick Mallaney, Recording Secretary

MKS/PM/ df